

# Householder Local Development Order (LDO) for Alterations & Full Plans or Building Notice Application Form



Wellington Civic Offices  
PO BOX 457 | Telford | TF2 2FH

Before completing this application form please refer to the Householder Alteration LDO Design Guidance to ensure your plans comply with the LDO design code. This form excludes dropped kerbs.

## 1. Applicant Details

Title:  First Name:   
Last Name:   
Address:   
  
Postcode:   
Contact Number:   
Email Address:

## 2. Agent Details

Title:  First Name:   
Last Name:   
Address:   
  
Postcode:   
Contact Number:   
Email Address:

## 3. Builder Details (if known)

Title:  First Name:   
Last Name:   
Address:   
  
Postcode:   
Contact Number:   
Email Address:

## 4. Application Site Address (if different from applicant)

Address:   
  
Postcode:

## 5. LDO Consent Type

- LDO Application Only  
 LDO and Full Plans/Building Notice:

## 6. Description of proposed work(s):

## 7. Proposed Works (Full Plans/Building Notice Only)

Proposed date of commencement (if known)

Is this work for a registered disabled person?

Yes  No

Disability Reference Number:

## 8. Service Details (Full Plans/Building Notice Only)

Confirmation of means of water supply:

Confirmation of means of drainage:

## 9. Notification to Neighbours

I certify that notice has been served on all adjoining properties in writing, with scaled drawings of this proposal 14 days or more before submitting this application.

I request that Telford & Wrekin Council serve notice on all adjoining properties in writing, with scaled drawings of this proposal 14 days before validating this application and I understand a charge of £50 is applicable for this service.

Address 1 :	<input type="text"/>	Date Served:	<input type="text"/>
Address 2 :	<input type="text"/>	Date Served:	<input type="text"/>
Address 3 :	<input type="text"/>	Date Served:	<input type="text"/>
Address 4 :	<input type="text"/>	Date Served:	<input type="text"/>
Address 5 :	<input type="text"/>	Date Served:	<input type="text"/>

## 10. Certificate of Ownership

I certify/ the applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates.

\* the "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run

## 11. Declaration

I/we hereby apply for Householder LDO consent as described in this form and the accompanying plans/drawings and any additional information.

I/we confirm that, the property does not fall within the categories set out within schedule 2 paragraph 2.3 of the Householder Local Development Order 2017 including HMO's. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I understand that the total fee for this application is £150, with an additional fee of £50 if I request apT to serve notice to my neighbours on my behalf.

Please tick this box if you want to receive information about our services and industry news

Signed:  Date:

### Please return to:

apT Building Regulations, PO Box 457, Wellington Civic Offices, Telford, Shropshire, TF2 2FH

Tel: 01952 384555

Email: BC@apt-group.co.uk